

**CITY OF LUDINGTON  
WATERFRONT PARK PERMIT**

ORGANIZATION NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

DAYTIME TELEPHONE NUMBER: \_\_\_\_\_

EVENT DATE & TIME: \_\_\_\_\_

NATURE OF EVENT: \_\_\_\_\_

REQUEST USE OF BANDSHELL AREA AND SOUND SYSTEM: YES \_\_\_\_\_ NO \_\_\_\_\_  
(\$100.00 DEPOSIT REQUIRED WHEN THE BANDSHELL KEY IS PICKED UP)  
(\$100.00 ADDITIONAL DEPOSIT REQUIRED IF USING THE AUDIO SOUND SYSTEM\*)

\*IF YOU WILL BE USING THE SOUND SYSTEM, PLEASE CONTACT RON MALUCHNICK 869-4508

ESTIMATED NUMBER OF PERSONS ATTENDING THE EVENT: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

IF APPLICABLE/NAME OF INSURANCE COMPANY AND AMOUNT OF COVERAGE: \_\_\_\_\_

**INDEMNIFICATION AGREEMENT**

The \_\_\_\_\_ agree to defend, indemnify and hold harmless the City of Ludington from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the \_\_\_\_\_ by reason or any damage to property, personal injury, including death, sustained by any person whosoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract (Permit), and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the \_\_\_\_\_, or by third parties of by the agents, servants, employees or factors of any of them.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

WITNESS: \_\_\_\_\_

APPROVED \_\_\_\_\_ DISAPPROVED \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

City Manager or Designated City Official

**CITY OF LUDINGTON  
WATERFRONT PARK  
RULES AND REGULATIONS**

The City of Ludington allows non-profit organizations and groups to use the park with their permission. The City maintains the park and also provides picnic tables, barrels, restroom supplies, cleaning supplies, trash bags and electricity at no cost to the permit holder.

The following is a list of rules and regulations to be followed by those groups and organizations that have been granted permission to use Waterfront Park, including the bandshell and restroom areas.

If the permit includes use of the sound system, the permit holder must request training on the equipment from the Department of Public Works.

It is the responsibility of the permit holder to properly dispose of all the refuse – refuse is to be removed from the park immediately following the event. The City will not pick up or dispose of any refuse. All barrels in the event areas are to be emptied and lined with new garbage bags. (Garbage bags are provided by the City and are located in the storage area between the restrooms.)

The restrooms are to be adequately cleaned. The City provides the restroom supplies, toilet paper, paper towels and the cleaning supplies including a mop and bucket that are also located in the storage area between the restrooms.

Any organization using the audio sound system at Waterfront Park will be held financially responsible for repairing or replacing damaged items. It is the responsibility of the permit holder to contact the City prior to the event to schedule training if using the audio sound system.

PLEASE NOTE: Should the rules and regulations stated above not be followed, the permit holder may not be refunded their deposit and/or may be charged for any additional costs the City incurs to adequately pick up and clean the park and restrooms, including the disposal of garbage. Failure to comply with these Rules and Regulations may also affect permission for future use of the park.

INSURANCE: The City of Ludington requires \$1,000,000/\$3,000,000 Liability Insurance for events held on City Property. In addition, the City of Ludington must also be named as an “Additional Insured” on the certificate. The City must have a copy of the necessary insurance certificate no later than two weeks prior to the event to make sure the appropriate insurance has been obtained.

DATE OF EVENT: \_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_

\_\_\_\_\_  
NAME

\_\_\_\_\_  
DATE

I, the Contact Person (Permit Holder) representing the organization holding the event, hereby sign that I have read and understand the above stated Waterfront Park Rules and Regulations.