

**CITY OF LUDINGTON
CITY PARK PERMIT**

ORGANIZATION NAME: _____

ADDRESS: _____

CONTACT PERSON: _____

DAYTIME TELEPHONE NUMBER: _____

EVENT DATE & TIME: _____

NATURE OF EVENT: _____

REQUEST USE OF BANDSHELL AREA AND RESTROOM AREA: YES _____ NO _____
(\$100.00 DEPOSIT REQUIRED WHEN THE BANDSHELL KEY IS PICKED UP!)

REQUEST CLOSURE OF THE 100 BLOCK OF NORTH LEWIS ST: YES _____ NO _____

ESTIMATED NUMBER OF PERSONS ATTENDING THE EVENT: _____

COMMENTS: _____

IF APPLICABLE/NAME OF INSURANCE COMPANY AND AMOUNT OF COVERAGE:

INDEMNIFICATION AGREEMENT

The _____ agree to defend, indemnify and hold harmless the City of Ludington from any claim, demand, suit, loss, cost of expense or any damage which may be asserted, claimed or recovered against or from the _____ by reason or any damage to property, personal injury, including death, sustained by any person whatsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract (Permit), and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the _____, or by third parties or by the agents, servants, employees or factors of any of them.

SIGNATURE: _____ DATE: _____

WITNESS: _____

APPROVED _____ DISAPPROVED _____

SIGNATURE: _____

City Manager or Designated City Official

6/00

**CITY OF LUDINGTON
CITY PARK
RULES AND REGULATIONS**

The City of Ludington allows non-profit organizations and groups to use the park with their permission. The City maintains the park and also provides picnic tables, barrels, restroom supplies, cleaning supplies, trash bags and electricity at no cost to the permit holder.

The following is a list of rules and regulations to be followed by those groups and organizations that have been granted permission to use City Park, including the bandshell and restroom areas.

It is the responsibility of the permit holder to properly dispose of all the refuse – refuse is to be removed from the park immediately following the event. The City will not pick up or dispose of any refuse. All barrels in the event areas are to be emptied and lined with new garbage bags. (Garbage bags are provided by the City and are located in the storage area between the restrooms.)

The restrooms are to be adequately cleaned. The City provides the restroom supplies, toilet paper, paper towels and the cleaning supplies including a mop and bucket that are also located in the storage area between the restrooms.

PLEASE NOTE: Should the rules and regulations stated above not be followed, the permit holder may not be refunded their deposit and/or may be charged for any additional costs the City incurs to adequately pick up and clean the park and restrooms, including the disposal of garbage. Failure to comply with these Rules and Regulations may also affect permission for future use of the park.

INSURANCE: The City of Ludington requires \$1,000,000/\$3,000,000 Liability Insurance for events held on City Property. In addition, the City of Ludington must also be named as an “Additional Insured” on the certificate. The City must have a copy of the necessary insurance certificate no later than two weeks prior to the event to make sure the appropriate insurance has been obtained.

DATE OF EVENT: _____

ORGANIZATION NAME: _____

NAME

DATE

I, the Contact Person (Permit Holder) representing the organization holding the event, hereby sign that I have read and understand the above stated City Park Rules and Regulations.