

Minutes of the Marina Board Meeting held Thursday, October 15, 2009 at 11:30 a.m. at House of Flavors Restaurant.

Present: Chairman Jack Bulger, Vice Chairman Dick Boes, members Avery Benedict, Howard Hansen, and Kaye Holman.

Absent: None.

Also present were Interim Marina Manager Jim Christensen, Police Chief Mark Barnett and Fire Chief Jerry Funk.

The meeting was called to order at 11:48 a.m.

There was no audience participation.

J. Bulger welcomed Police Chief Mark Barnett and Fire Chief Jerry Funk. Chief Barnett distributed information and photographs of a Fire and Police Rescue Boat that the City of Ludington has been awarded funds from a federal Port Security Grant to purchase. The request to the Marina Board was to allow the Fire and Police Boat to occupy a slip at the marina and to fund up to five hundred gallons of fuel to operate the boat during the boating season. Chief Barnett referred to the photographs to show the board the type of boat that they wish to purchase with the grant funding. The boat is unique in the following ways; the bow of the boat has a water monitor that is used for the application of water or foam which is an important fire suppression capability and the port and starboard sides of the boat have electronically controlled doors which drop down to make bringing in divers or rescuing swimmers easier. These features currently do not exist on any vessel in or around the Ludington Harbor. The board discussed at length the many features and benefits of a Fire and Police Boat. The board agreed that this would be a wonderful asset to the community. K. Holman pointed out that the cost of the requested fuel would come out of the marina fund budget, which is separate from the City's general fund.

Moved by D. Boes, seconded by K. Holman, to approve the request for the Fire and Police Boat to allow the use of one slip for docking the boat and to supply up to five hundred gallons of fuel for the boating season. Motion carried.

Moved by K. Holman, seconded by D. Boes, to approve the minutes from the meeting held 9/17/2009, as printed. Motion carried.

Moved by K. Holman, seconded by A. Benedict, to accept the September 2009 Financial Reports. K. Holman asked about the increase in revenues for miscellaneous sale items. J. Christensen stated that there are more items available for sale, resulting in the increased revenue. K. Holman then questioned the miscellaneous items purchased from Evergreen Solutions and the two hundred dollars spent on a handle set. J. Christensen explained that the miscellaneous items purchased from Evergreen Solutions were janitorial supplies and confirmed that the actual cost of new handle assembly kit to replace the broken handle on the day room door was a little over two hundred dollars. Motion carried.

J. Christensen gave the Manager's Report. The construction of the new transient dock has begun. J. Christensen included the contractor's Anticipated Progress Schedule in packets for the board. The project is progressing relatively quickly at this point and the contractor does not see any complications in keeping with the schedule within the scope of the project. A. Benedict asked if Hallack contracting had any luck with crushing the stone from the marina to be used on the breakwall project. J. Christensen explained that Hallack's was unable to crush the stone, but that the engineer was able to get the state to approve the use of smaller, less costly stone for the project saving the City \$42,000.00 in project costs allowing the City to proceed with the breakwall project. A new ice supplier out of Fountain will be providing ice to the marina next season at a saving of three cents per bag for cubed ice and thirty-five cents per block of ice. The bubbler system has been repaired, re-soldered, and reinforced. Small aerators have been placed on some of the finger piers in the event the bubbler system fails the aerators can be turned on to prevent ice until the bubbler system can be repaired. September boat numbers were twice as many as last year at one hundred sixty boats. J. Christensen estimated that overall the marina was down less than ten percent from last season in boat numbers, but total revenues are up \$7,000.00 through September compared to last year. Diesel fuel sales are down due to the DNR boat not purchasing as much fuel as it did the past seasons due to state budget cuts. The martin house was taken to the woodshop teacher at Mason County Central and he will rebuild it for next season. The pay phone at the marina was removed, saving the marina \$89.00 each month. There is a phone available in the day room for boaters to use. The restroom cleaning crew was done for the season the third week of September. The 2010 seasonal and transient rates were received from the Waterways Commission. There has been no rate increase since 2007. There is an additional rate chart for transients using the Central Reservation System. When the marina begins using the system, the transient rates will increase for boaters by \$3.00 per vessel per night. The marina will not see the revenue from the increase because the fee goes directly to the Central Reservation System. Once the system is in place, the state will issue a check each month to the marina for the dockage fees collected, less the three dollar reservation fee.

The board reviewed the 2010 rates. Moved by H. Hansen, seconded by A. Benedict, to recommend that the City Council approve the 2010 Seasonal and Transient Rates as set by the Waterways Commission. Motion carried.

The meeting was adjourned at 12:43 p.m.

Rachelle D. Enbody, Recording Secretary