

Minutes of the Marina Board Meeting held Thursday, June 18, 2009, at 11:30 p.m., at House of Flavors Restaurant.

Present: Chairman Jack Bulger, Vice Chairman Dick Boes, members Avery Benedict, Howard Hansen, and Kaye Holman.

Absent: None.

Also present were City Manager John Shay, Marina Manager James Gallie, Assistant Manager James Christensen, and Marina Secretary Rachelle Enbody.

The meeting was called to order at 11:45 a.m.

There was no audience participation.

Moved by A. Benedict, seconded by K. Holman, to approve the minutes from the meeting held 5/21/09, as printed. Motion carried. It was noted that K. Holman will meet with the sculpture committee in the near future.

Moved by H. Hansen, seconded by A. Benedict, to accept the May 2009 Financial Report. Kaye Holman questioned the invoice paid to The Oscar W. Larson Co. for preventative maintenance. J. Gallie explained that each year, as required by DEQ rules and regulations, the impact valves are tested along with all of the fuel lines from the shore to the fuel pumps. They also check the calibration on the fuel pumps to make sure that the fuel amounts are pumped accurately. J. Gallie asked J. Shay about the invoice paid to Prein & Newhof for the transient dock project. J. Shay explained that the engineering agreement is an estimate based on the cost of the project and that the transient dock project is separate from the Loomis Street project. J. Shay stated that he keeps a spreadsheet of the project showing payments to date relative to the total engineering costs and believes the engineering costs amount to around twelve or thirteen percent of the total project, with a total estimated cost of around \$40,000.00. Motion carried.

J. Gallie gave his Manager's Report. The Memorial Weekend picnic at the marina went well with a total of about one hundred thirty people attending. J. Shay updated the Board on the transient dock project. The plans, which were submitted March 17th, are still in the review process with the State so it has not been approved to go out for bid. It was determined that it would be best to wait until after Labor Day to begin the project so that it will not interfere with the summer boating season. Any work that cannot be completed in the fall, such as concrete and restoration work, would be completed in the spring with a final completion date required as part of the bid to be prior to Memorial Day 2010. The breakwater project at Loomis Street will begin at the same time. It was noted that when the project is completed, the marina will have to implement the required Central Reservation System. According to the Grant Agreement, the City will pay for the project and will then be reimbursed by the State. D. Boes questioned if the State has the money to reimburse the City. J. Shay answered that the grant funds are a dedicated revenue source appropriated by the legislature and that the money has already been set aside for the project. New cement pads were poured for the new benches that were ordered for the marina. The old benches removed from the marina will be used elsewhere in the City. The painting of the picnic shelter was completed and J. Gallie would like to have the trim on the main building repainted but it cannot be done by the employees, so bids will be obtained for painting the trim. J. Gallie is trying to replace more of the annual flower plantings with perennials to reduce the cost of buying annuals every year. A new steel fish decoration was cut by Ludington Welding and painted by North Woods Signs. The fish decoration will hang from an L-shaped post and will be placed at the entrance to each dock. J. Gallie will bring one of the decorations to the meeting in July.

The DEQ performed an inspection of the marina, with the only findings being some diesel spillage in the sump, which occurs with the delivery of fuel. A clamp on a hose needed to be adjusted, which was corrected and photographs were sent to the DEQ to prove that everything had been corrected. J. Gallie will also replace a couple of gaskets on a tank cover. Longer business hours are required for July, which means more employees will have to be hired. The current hours of 7:00am until 8:00pm will increase to 6:00am until 10:00pm. Fuel prices are at \$3.38 per gallon for gasoline and \$2.39 per gallon for diesel. (*Note: last year's June fuel prices were \$4.33 for gasoline and \$4.42 for diesel) The water depth at the fuel dock is at eight feet, four inches. Boat numbers are at fifty-eight boats to date, which is down from last year. The marina would need to take in seventy-seven more boats in the next thirteen days to equal last year's total of one-hundred-thirty-five boats by the end of June. The treated lumber used on the seats and tabletops of the picnic tables is deteriorating. J. Gallie priced new picnic tables at a cost of between \$1,660.00 to \$2,950.00 each and decided to refurbish the existing tables with composite material. The composite material is about twice the cost of treated lumber, but is maintenance free. The composite material will be attached with stainless steel bolts and a welder has reinforced the seat span. It will cost between \$200.00 and \$300.00 per table for the refurbishments, which is a considerable savings from replacement cost. The pedestals for the picnic tables will also be repainted.

The meeting was adjourned at 12:20 p.m.

Rachelle D. Enbody, Marina Secretary