

February 25, 2008

Regular meeting of the Ludington City Council held in the Council Chambers of the Municipal Building on Monday, February 25, 2008, at 7:30 o'clock p.m.

Present: His Honor, Mayor John Henderson, Councilors Kaye Holman, Paul Peterson, Brent Scott, Pete Engblade, and Gary Castonia.

Absent: Councilors Greg Dykstra and Dave Weston and City Treasurer Mary Reeds-Mortensen who were all excused due to illness.

Also present were City Manager John Shay, City Attorney Roger Anderson, Police Chief Mark Barnett, Mayor's Youth Advisory Member Kristen Heinrich, and City Clerk Deborah Luskin.

Invocation was pronounced by Councilor Pete Engblade.

Pledge to the Flag was given.

Moved by Councilor Engblade, seconded by Councilor Holman, that the Agenda be approved as presented. Motion Carried.

The meeting was opened for public comments. Patrick Masiwchuk, 757 N Alexander Rd, Freesoil, addressed the Council regarding placing a permanent ice shanty launch and walkway onto Pere Marquette Lake at Copeyon Park for ice fishing season to allow for easy access to the lake. After no further comments were received, the regular order of business was resumed.

Moved by Councilor Scott, seconded by Councilor Engblade, that the minutes of the regular meeting held 02/11/08 be approved as printed. Motion Carried.

Moved by Councilor Scott, seconded by Councilor Castonia, that the request received from the Ludington & Scottville Chamber of Commerce to hold the Gander Mountain Offshore Classic Fishing Tournament on July 17-20, 2008, at Waterfront Park be approved. Councilor Peterson asked if this was the same request they had made in the past because this request is asking that a banner be hung over Ludington Avenue for the week prior to the event. City Manager Shay explained that the conditions of the request are the same as in the past and the placement of the banner will be on the electronic sign rather than hung across Ludington Avenue. Motion Carried.

Moved by Councilor Castonia seconded by Councilor Holman, that the request received from the André Bosse Center to hold the 9th Annual WMOM Lake Jump at Stearns Park on Saturday, March 22, 2008, be approved. The André Bosse Center will be the recipient of the funds for this lake jump. Motion Carried.

Moved by Councilor Holman, seconded by Councilor Peterson, that the Finance Report with total expenditures in the amount of \$417,827.45 for this period be approved and orders drawn according to the City Charter. Motion Carried.

2007 SUMMARY OF BUDGET AMENDMENTS #1

NAME/ACCOUNT	CODE	BUDGET	AMENDED BUDGET
Total General Fund Revenues	403-693	\$4,936,600	\$5,323,500
General Fund Prior Year Balance		258,500	805,700
Mayor & City Council	101	43,900	42,600
Manager's Office	172	210,500	219,800
Clerk's/General Accounting	215	296,600	333,900
Board of Review	247	2,800	2,200
Treasurer's Office	253	132,700	134,600
Assessor's & Bldg Inspector	257	257,900	280,600
Elections	262	22,600	18,700
City Hall & Grounds	265	97,200	101,800
City Attorney	266	57,600	54,500
City Property-Downtown	268	94,700	112,000
City Property-Other	269	3,300	8,300
Cemetery	276	198,300	200,600

Board of Ethics	290	200	200
Police Dept.	301	1,258,300	1,250,700
Police Clerical	302	62,800	60,200
Special Police	303	1,500	1,700
Fire Dept.	336	255,000	246,600
DPW-Municipal Services	441	269,800	300,100
Sidewalk Construction	444	95,300	137,800
Street Lighting	448	98,000	111,800
Garbage & Rubbish	528	594,800	577,700
Planning Commission	721	8,700	5,700
Economic & Community Dev.	728	57,300	63,200
Parks	751	279,800	356,200
Lifeguards	752	27,700	21,000
Launching Ramps	756	92,400	94,100
Insurance & Bonds	851	58,000	59,000
Miscellaneous Contributions	960	594,500	1,315,700
Miscellaneous	961	22,900	17,900
TOTAL GEN FUND EXPENSES		\$5,195,100	\$6,129,200
Major Streets Revenue	202	\$ 497,800	\$ 477,500
Major Streets Expenses	202	431,300	345,700
Local Street Revenue	203	\$ 546,400	\$ 502,000
Local Street Expenses	203	546,400	478,200
Recreation Revenues	208	\$ 149,700	\$ 140,100
Recreation Prior Year Fund Balance		7,100	5,900
Recreation Expenses	208	156,800	146,000
Senior Center Revenues	211	\$ 138,200	\$ 163,500
Senior Center Expenses	211	138,200	154,100
Waterfront Playground Revenues	215	\$ 1,000	\$ 1,200
Waterfront Playground Prior Year		0	500
Waterfront Playground Expenses	215	1,000	1,700
Movies In The Park Revenues	216	\$ 1,500	\$ 2,500
Movies In The Park Expenses	216	1,500	2,400
Ludington Skate Plaza Revenues	218	\$ 167,000	\$ 206,200
Ludington Skate Plaza Prior Year		62,000	0
Ludington Skate Plaza Expenses	218	229,000	123,300
Bldg Auth Bond & Interest Revenues	371	\$ 238,100	\$ 238,400
Bldg Auth Bond & Interest Expenses	371	238,100	238,400
Cartier Park Fishing Pier Revenues	402	\$ 0	\$ 1,800
Cartier Park Fishing Pier Expenses	402	0	1,800
West Lud Ave Improvement Revenues	404	\$ 20,000	\$ 20,000
West Lud Ave Prior Year Balance		0	19,100
West Lud Ave Improvement Expenses	404	20,000	39,100
Bryant Woods Project Revenues	405	\$ 80,000	\$ 11,100
Bryant Woods Prior Year Balance		0	7,600
Bryant Woods Project Expenses	405	80,000	18,400
Building Rehab Revenues	422	\$ 243,800	\$ 10,200
Building Rehab Expenses	422	212,600	4,900
Capital Improvements Revenues	450	\$ 0	\$ 150,000
Capital Improvements Expenses	450	0	150,000

DDA Operating Revenues	493	\$ 35,200	\$ 42,200
DDA Operating Prior Year Balance		0	8,600
DDA Operating Expenses	493	35,200	50,800
Watchcase Contam Revenues	495	\$ 0	\$ 0
Prior Year Fund Balance		15,000	13,100
Watchcase Contam Expenses	495	15,000	13,100
Old Plant Lift Station Revenues	496	\$ 1,261,000	\$ 1,686,300
Old Plant Lift Station Expenses	496	1,261,000	1,686,300
Cartier Park Improve Revenues	497	\$ 46,000	\$ 105,500
Cartier Park Improve Expenses	497	\$ 46,000	\$ 105,500
Water & Water Maint Revenues	591	\$ 1,318,400	\$ 1,426,400
Prior Year Retained Earnings		330,200	192,100
Water Maint Expenses	591-000	491,400	520,000
Water Plant Expenses	591-556	1,157,200	1,098,500
Sewer & Sewer Maint Revenues	592	\$ 1,268,500	\$ 1,370,100
Prior Year Retained Earnings		74,500	-33,900
Sewer Maint Expenses	592-000	510,100	483,900
Sewer Plant Expenses	592-527	832,900	852,300
Municipal Marina Revenues	594	\$ 701,200	\$ 807,500
Prior Year Retained Earnings		0	21,400
Municipal Marina Expenses	594	682,500	882,900
Site Assessment Fund Revenues	644	\$ 125,000	\$ 91,200
Site Assessment Fund Expenses	644	125,000	91,200
Motor Pool Revenues	661	\$ 863,100	\$ 921,700
Prior Year Fund Balance		71,700	159,800
Motor Pool Expenses	661	934,800	1,081,500
Bryant Road Property Revenues	702	\$ 0	\$ 6,700
Prior Year Fund Balance		0	293,300
Bryant Road Property Expenses	702	0	300,000
Fringe Benefits Revenues	719	\$ 1,529,900	\$ 975,000
Fringe Benefits Expenses	719	1,529,900	975,000

Moved by Councilor Holman, seconded by Councilor Peterson, to approve the foregoing 2007 Budgetary Amendments as presented. Motion Carried.

Ordinance No. 177-08, an ordinance to approve a contract or lease to allow for the City Manager and City Clerk to enter into a service agreement with Tim Gillen, INC. DBA Terrapin Networks at a cost of \$25,200 for 2008 and a 3% increase per year for the next two years was presented for the first reading. City Manager John Shay explained that in the past the City had used a variety of service providers for our technological needs and we were paying a lot of money for this service. City Assessor Rich Dykstra sent out requests for proposal to twelve companies for technical support on our computers. Two local companies, DMC and STS Computers, both received a request for proposal. The three companies which responded were Terrapin Networks, Standard Computers, and Optimal Solutions Inc. The City decided to try Terrapin Networks on a short term basis and purchased blocks of 30 hours of service at a time to see if this was a good fit. The City Council also directed the City to develop a city wide technological plan and a new technology committee was formed. Terrapin has been a part of the technology committee. The Technology Committee has been very happy with the service provided by Terrapin Networks. His Honor Mayor Henderson asked that the agreement period should state January 1 to December 31 rather than from February 1 through January 31 to be consistent with the City's fiscal and calendar year end. Tim Gillen, President of Terrapin, was present and available to answer questions.

Ordinance No. 177-08 shall be presented for adoption on 3/10/08 and is available for public inspection in the City Clerk's office during regular business hours.

VIDEO SERVICE PROVIDER
RIGHT-OF-WAY MANAGEMENT ORDINANCE
ORDINANCE NO. 176-08

AN ORDINANCE OF THE CITY OF LUDINGTON, MICHIGAN, TO PROMOTE AND PROTECT THE PUBLIC HEALTH, SAFETY AND WELFARE AND EXERCISE REASONABLE CONTROL OVER THE PUBLIC RIGHT-OF-WAY BY REGULATING THE USE AND OCCUPATION OF SUCH RIGHT-OF-WAY BY VIDEO SERVICE PROVIDERS WHO HAVE A STANDARDIZED, UNIFORM VIDEO FRANCHISE BUT WHO LACK A METRO ACT PERMIT

THE CITY OF LUDINGTON ORDAINS:

- 1.0 Purpose:
- 1.1 Under the Uniform Video Services Local Franchise Act, Video Service Providers may obtain a franchise to provide Video Services in Municipality using a standardized, uniform form of franchise agreement established by the MPSC. This form includes the right to use the Public Right-of-Way to provide such service but does not contain right-of-way management and related provisions.
 - 1.2 Telecommunications providers who obtain such a standardized, uniform form of franchise agreement generally will have previously obtained from Municipality a permit under the Metro Act to construct and maintain their telecommunications facilities in the Public Right-of-Way. Such Metro Act Permits set forth the terms and conditions for such right-of-way usage, standard forms of such permits were agreed to in a collaborative process between municipalities and providers that was initiated by the MPSC, and such standard forms have since been approved by the legislature and the MPSC.
 - 1.3 Because telecommunications providers typically provide Video Services over combined video and telecommunications facilities, such Metro Act Permits generally provide adequate Public Right-of-Way related protections for Municipality and the public when such providers are providing Video Services.
 - 1.4 Other Video Service Providers, in particular new providers or existing cable companies, may not have a Metro Act Permit issued by Municipality.
 - 1.5 The Uniform Video Services Local Franchise Act and the standardized, uniform franchise agreement require Video Service Providers to comply with all valid and enforceable local regulations regarding the use and occupation of the Public Right-of-Way in the delivery of Video Services, including the police powers of the franchising entity, and makes such right-of-way usage subject to the laws of the State of Michigan and the police powers of the franchising entity.
 - 1.6 The Uniform Video Services Local Franchise Act and the standardized, uniform franchise agreement state that franchising entities shall provide Video Service Providers with open, comparable, nondiscriminatory and competitively neutral access to the Public Right-of-Way, and may not discriminate against a Video Service Provider for the authorization or placement of a Video Service or communications network in the Public Right-of-Way.
 - 1.7 The Michigan Constitution reserves reasonable control of their highways, streets, alleys and public places to local units of government.
 - 1.8 The purpose of this ordinance is to promote and protect the public health, safety and welfare and exercise reasonable control over the Public Right-of-Way by regulating the use and occupation of such rights-of-way by Video Service Providers who have a standardized, uniform franchise but who lack a Metro Act Permit from Municipality. This ordinance does so by setting forth terms and conditions for such usage and occupation from the forms of Metro Act permit approved by the MPSC and approved by the legislature in Section 6(1) of the Metro Act, thus providing open, comparable, nondiscriminatory, and competitively neutral access to the Public Right-of-Way and not discriminating against a Video Service Provider for the authorization or placement of a Video Service or communications network in Public Right-of-Way.
- 2.0 Consistent Interpretation: This ordinance shall be interpreted and applied so as to be consistent with the Metro Act and corresponding provisions of the forms of Metro Act permit approved by the MPSC, including applicable MPSC, Metro Authority and court decisions and determinations relating to same.
- 3.0 Definitions: The following definitions apply to this ordinance, including Sections 1 and 2 above.
- 3.1 Act means the Uniform Video Services Local Franchise Act, being Act 480 of the Public Acts of 2006, MCL 484.3301 and following, as amended from time to time.
 - 3.2 Claims shall have the meaning set forth in Section 7.1.
 - 3.3 Facilities means the lines, equipment and other facilities of a Permittee which use or occupy the Public Right-of-Way in the delivery of Video Services in Municipality.
 - 3.4 Franchise Agreement means the franchise agreement entered into or possessed by a Video Service Provider with Municipality as required by Section 3(1) of the Act, if it is the standardized, uniform form of franchise agreement established by the MPSC.
 - 3.5 Manager means Municipality's Manager or his or her designee.

- 3.6 Metro Act means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, being Act No. 48 of the Public Acts of 2002, MCL 484.3101 and following.
- 3.7 Metro Act Permit means a permit to use the Public Right-of-Way issued by Municipality under its ordinance implementing the Metro Act after a provider's application for same to Municipality as set forth in such ordinance.
- 3.8 Metro Authority shall have the same meaning as "Authority" in the Metro Act.
- 3.9 MPSC means the Michigan Public Service Commission, and shall have the same meaning as the term "Commission" in the Act and the Metro Act.
- 3.10 Municipality means the City of Ludington.
- 3.11 Permittee means a Video Service Provider with a currently valid Franchise Agreement but without a currently valid Metro Act Permit.
- 3.11.1 Upon applying to Municipality for and then obtaining a Metro Act Permit from Municipality, a Video Service Provider is not a Permittee and is no longer required to comply with this ordinance. A Video Service Provider is also not a Permittee and is not required to comply with this ordinance if it and Municipality enter into a voluntary franchise agreement as described in Section 11.2.
- 3.12 Person means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- 3.13 Public Right-of-Way shall have the same meaning as in the Act.
- 3.14 Street Construction and Street Resurfacing shall have the meanings set forth in Section 6.9.
- 3.15 Video Service shall have the same meaning as in the Act.
- 3.16 Video Service Provider shall have the same meaning as in the Act.
- 4.0 Applicability to Permittees:
- 4.1 Compliance, Insurance Exception. All Permittees shall comply with this ordinance, except that a Permittee need not comply with the insurance provisions of Sections 8.1 through 8.6 below if it is maintaining the insurance required by Section II.J of its Franchise Agreement (pertaining to incumbent video providers continuing certain insurance provided under their preceding franchise).
- 5.0 Contacts, Maps and Plans:
- 5.1 Permittee Contacts. Permittee shall provide the Manager with the names, addresses and the like for engineering and construction related information for Permittee and its Facilities as follows:
- 5.1.1 The address, e-mail address, phone number and contact person (title or name) at Permittee's local office (in or near Municipality).
- 5.1.2 If Permittee's engineering drawings, as-built plans and related records for the Facilities will not be located at the preceding local office, the location address, phone number and contact person (title or department) for them.
- 5.1.3 The name, title, address, e-mail address and telephone numbers of Permittee's engineering
- 5.1.4 The address, phone number and contact person (title or department) at Permittee's home office/regional office with responsibility for engineering and construction related aspects of the Facilities.
- 5.1.5 Permittee shall at all times provide Manager with the phone number at which a live representative of Permittee (not voice mail) can be reached 24 hours a day, seven (7) days a week, in the event of a public emergency.
- 5.1.6 Permittee shall notify Municipality in writing pursuant to the notice provisions of the Franchise Agreement of any changes in the preceding information.
- 5.2 Route Maps. Within ninety (90) days after the substantial completion of construction of new Facilities in Municipality, Permittee shall submit route maps showing the location of the Facilities to Municipality, in the same manner and subject to the same provisions as apply to telecommunications providers under Section 6(7) and 6(8) of the Metro Act, MCL 484.3106(7) and (8).
- 5.3 As-Built Records. Permittee, without expense to Municipality, shall, upon forty-eight (48) hours notice, give Municipality access to all "as-built" maps, records, plans and specifications showing the Facilities or portions thereof in the Public Right-of-Way. Upon request by Municipality, Permittee shall inform Municipality as soon as reasonably possible of any changes from previously supplied maps, records, or plans and shall mark up maps provided by Municipality so as to show the location of the Facilities.
- 6.0 Use of Public Right-of-Way:
- 6.1 [Reserved]
- 6.2 Overlashing. Permittee shall not allow the wires or any other facilities of a third party to be overlashed to Permittee's Facilities without Municipality's prior written consent. Municipality's right to withhold written consent is subject to the authority of the MPSC under Section 361 of the Michigan Telecommunications Act, MCL § 484.2361.
- 6.3 No Burden on Public Right-of-Way. Permittee, its contractors, subcontractors, and the Facilities shall not unduly burden or interfere with the present or future use of any of the Public Right-of-Way. Permittee's aerial cables and wires shall be suspended so as to not endanger or injure persons or

property in or about the Public Right-of-Way. If Municipality reasonably determines that any portion of the Facilities constitutes an undue burden or interference, due to changed circumstances, Permittee, at its sole expense, shall modify the Facilities or take such other actions as Municipality may determine is in the public interest to remove or alleviate the burden, and Permittee shall do so within a reasonable time period. Municipality shall attempt to require all occupants of a pole or conduit whose facilities are a burden to remove or alleviate the burden concurrently.

- 6.4 No Priority. This ordinance does not establish any priority of use of the Public Right-of-Way by Permittee over any present or future permittees or parties having agreements with Municipality or franchises for such use. In the event of any dispute as to the priority of use of the Public Right-of-Way, the first priority shall be to the public generally, the second priority to Municipality, the third priority to the State of Michigan and its political subdivisions in the performance of their various functions, and thereafter as between other permit, agreement or franchise holders, as determined (except as otherwise provided by law) by Municipality in the exercise of its powers, including the police power and other powers reserved to and conferred on it by the State of Michigan.
- 6.5 Restoration of Property. Permittee, its contractors and subcontractors shall immediately (subject to seasonal work restrictions) restore, at Permittee's sole expense, in a manner approved by Municipality, any portion of the Public Right-of-Way that is in any way disturbed, damaged, or injured by the construction, installation, operation, maintenance or removal of the Facilities to a reasonably equivalent (or, at Permittee's option, better) condition as that which existed prior to the disturbance. In the event that Permittee, its contractors or subcontractors fail to make such repair within a reasonable time, Municipality may make the repair and Permittee shall pay the costs Municipality incurred for such repair.
- 6.6 Marking. Permittee shall mark its Facilities installed after the effective date of this ordinance as follows: Aerial portions of the Facilities shall be marked with a marker on Permittee's lines on alternate poles which shall state Permittee's name and provide a toll-free number to call for assistance. Direct buried underground portions of the Facilities shall have (1) a conducting wire placed in the ground at least several inches above Permittee's cable (if such cable is nonconductive); (2) at least several inches above that, a continuous colored tape with a statement to the effect that there is buried cable beneath; and (3) stakes or other appropriate above ground markers with Permittee's name and a toll-free number indicating that there is buried cable below. Bored underground portions of the Facilities shall have a conducting wire at the same depth as the cable and shall not be required to provide the continuous colored tape. Portions of the Facilities located in conduit, including conduit of others used by Permittee, shall be marked at its entrance into and exit from each manhole and handhole with Permittee's name and a toll-free telephone number.
- 6.7 Tree Trimming. Permittee may trim trees upon and overhanging the Public Right-of-Way so as to prevent the branches of such trees from coming into contact with the Facilities, consistent with any standards adopted by Municipality. Permittee shall dispose of all trimmed materials. Permittee shall minimize the trimming of trees to that essential to maintain the integrity of the Facilities. Except in emergencies, all trimming of trees in the Public Right-of-Way shall have the advance approval of Manager.
- 6.8 Installation and Maintenance. The construction and installation of the Facilities shall be performed pursuant to plans approved by Municipality. The open cut of any Public Right-of-Way shall be coordinated with the Manager or Manager's designee. Permittee shall install and maintain the Facilities in a reasonably safe condition. If the existing poles in the Public Right-of-Way are overburdened or unavailable for Permittee's use, or the facilities of all users of the poles are required to go underground then Permittee shall, at its expense, place such portion of its Facilities underground, unless Municipality approves an alternate location. Permittee may perform maintenance on the Facilities without prior approval of Municipality, provided that Permittee shall obtain any and all permits required by Municipality in the event that any maintenance will disturb or block vehicular traffic or are otherwise required by Municipality.
- 6.9 Pavement Cut Coordination. Permittee shall coordinate its construction and all other work in the Public Right-of-Way with Municipality's program for street construction and rebuilding (collectively "Street Construction") and its program for street repaving and resurfacing (except seal coating and patching) (collectively, "Street Resurfacing").
- 6.9.1 The goals of such coordination shall be to encourage Permittee to conduct all work in the Public Right-of-Way in conjunction with or immediately prior to any Street Construction or Street Resurfacing planned by Municipality.
- 6.10 Compliance with Laws. Permittee shall comply with all valid and enforceable federal and state statutes and regulations; and all valid and enforceable local regulations regarding the use and occupation of the Public Right-of-Way, including the police powers of Municipality; regarding the construction, installation, and maintenance of its Facilities, now in force or which hereafter may be promulgated. Before any installation is commenced, Permittee shall secure all necessary permits, licenses and approvals from Municipality or other governmental entity as may be required by law, including,

without limitation, all utility line permits and highway permits. Municipality shall NOT unreasonably delay or deny issuance of any such permits, licenses or approvals. Permittee shall comply in all respects with applicable codes and industry standards, including but not limited to the National Electrical Safety Code (latest edition adopted by Michigan Public Service Commission) and the National Electric Code (latest edition). Permittee shall comply with all zoning and land use ordinances and historic preservation ordinances as may exist or may hereafter be amended. This section does not constitute a waiver of Permittee's right to challenge laws, statutes, ordinances, rules or regulations now in force or established in the future.

- 6.11 Street Vacation. If Municipality vacates or consents to the vacation of Public Right-of-Way within its jurisdiction, and such vacation necessitates the removal and relocation of Permittee's Facilities in the vacated Public Right-of-Way, Permittee shall consent to the vacation and remove its Facilities at its sole cost and expense when ordered to do so by Municipality or a court of competent jurisdiction. Permittee shall relocate its Facilities to such alternate route as Municipality and Permittee mutually agree, applying reasonable engineering standards.
- 6.12 Relocation. If Municipality requests Permittee to relocate, protect, support, disconnect, or remove its Facilities because of street or utility work, or other public projects, Permittee shall relocate, protect, support, disconnect, or remove its Facilities, at its sole cost and expense, including where necessary to such alternate route as Municipality and Permittee mutually agree, applying reasonable engineering standards. The work shall be completed within a reasonable time period.
- 6.13 Public Emergency. Municipality shall have the right to sever, disrupt, dig-up or otherwise destroy Facilities of Permittee if such action is necessary because of a public emergency. If reasonable to do so under the circumstances, Municipality shall attempt to provide notice to Permittee. Public emergency shall be any condition which poses an immediate threat to life, health, or property caused by any natural or man-made disaster, including, but not limited to, storms, floods, fire, accidents, explosions, water main breaks, hazardous material spills, etc. Permittee shall be responsible for repair at its sole cost and expense of any of its Facilities damaged pursuant to any such action taken by Municipality.
- 6.14 Miss Dig. If eligible to join, Permittee shall subscribe to and be a member of "MISS DIG," the association of utilities formed pursuant to Act 53 of the Public Acts of 1974, as amended, MCL § 460.701 *et seq.*, and shall conduct its business in conformance with the statutory provisions and regulations promulgated thereunder.
- 6.15 Underground Relocation. If Permittee has its Facilities on poles of Consumers Energy, Detroit Edison or another electric or telecommunications provider and Consumers Energy, Detroit Edison or such other electric or telecommunications provider relocates its system underground, then Permittee shall relocate its Facilities underground in the same location at Permittee's sole cost and expense.
- 6.16 Identification. All personnel of Permittee and its contractors or subcontractors who have as part of their normal duties contact with the general public shall wear on their clothing a clearly visible identification card bearing Permittee's name, their name and photograph. Permittee shall account for all identification cards at all times. Every service vehicle of Permittee and its contractors or subcontractors shall be clearly identified as such to the public, such as by a magnetic sign with Permittee's name and telephone number.

7.0 Indemnification:

- 7.1 Indemnity. Permittee shall defend, indemnify, protect, and hold harmless Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions from any and all claims, losses, liabilities, causes of action, demands, judgments, decrees, proceedings, and expenses of any nature (collectively "Claims") (including, without limitation, attorneys' fees) arising out of or resulting from the acts or omissions of Permittee, its officers, agents, employees, contractors, successors, or assigns, but only to the extent such acts or omissions are related to Permittee's use of or installation of Facilities in the Public Right-of-Way and only to the extent of the fault or responsibility of Permittee, its officers, agents, employees, contractors, successors and assigns.
- 7.2 Notice, Cooperation. Municipality shall notify Permittee promptly in writing of any such Claims and the method and means proposed by Municipality for defending or satisfying any such Claims. Municipality shall cooperate with Permittee in every reasonable way to facilitate the defense of any such Claims. Municipality shall consult with Permittee respecting the defense and satisfaction of such Claims, including the selection and direction of legal counsel.
- 7.3 Settlement. Municipality shall not settle any Claim subject to indemnification under the preceding two sections without the advance written consent of Permittee, which consent shall not be unreasonably withheld. Permittee shall have the right to defend or settle, at its own expense, any Claim against Municipality for which Permittee is responsible hereunder.

8.0 Insurance:

- 8.1 Coverage Required. Prior to beginning any construction in or installation of Permittee's Facilities in the Public Right-of-Way, Permittee shall obtain insurance as set forth below and file certificates evidencing same with Municipality. Such insurance shall be maintained in full force and effect until the end of the term of the Franchise Agreement. In the alternative, Permittee may satisfy this requirement through a

program of self-insurance, acceptable to Municipality, by providing reasonable evidence of its financial resources to Municipality. Municipality's acceptance of such self-insurance shall not be unreasonably withheld.

8.1.1 Commercial general liability insurance, including Completed Operations Liability, Independent Contractors Liability, Contractual Liability coverage, railroad protective coverage and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage, in an amount not less than Five Million Dollars (\$5,000,000).

8.1.2 Liability insurance for sudden and accidental environmental contamination with minimum limits of Five Hundred Thousand Dollars (\$500,000) and providing coverage for claims discovered within three (3) years after the term of the policy. Pursuant to the 2006 MPSC decision in Case U-14720, Permittee need not comply with the preceding sentence until such time after the effective date of this ordinance that it decides to place any new or existing Facilities underground within the Public Right-of-Way in Municipality.

8.1.3 Automobile liability insurance in an amount not less than One Million Dollars (\$1,000,000).

8.1.4 Workers' compensation and employer's liability insurance with statutory limits, and any applicable Federal insurance of a similar nature.

8.1.5 The coverage amounts set forth above may be met by a combination of underlying (primary) and umbrella policies so long as in combination the limits equal or exceed those stated. If more than one insurance policy is purchased to provide the coverage amounts set forth above, then all policies providing coverage limits excess to the primary policy shall provide drop down coverage to the first dollar of coverage and other contractual obligations of the primary policy, should the primary policy carrier not be able to perform any of its contractual obligations or not be collectible for any of its coverages for any reason during the term of the Franchise Agreement, or (when longer) for as long as coverage could have been available pursuant to the terms and conditions of the primary policy.

8.2 Additional Insured. Municipality shall be named as an additional insured on all policies (other than worker's compensation and employer's liability). All insurance policies shall provide that they shall not be canceled, modified or not renewed unless the insurance carrier provides thirty (30) days prior written notice to Municipality. Permittee shall annually provide Municipality with a certificate of insurance evidencing such coverage. All insurance policies (other than environmental contamination, workers' compensation and employer's liability insurance) shall be written on an occurrence basis and not on a claims made basis.

8.3 Qualified Insurers. All insurance shall be issued by insurance carriers licensed to do business by the State of Michigan or by surplus line carriers on the Michigan Insurance Commission approved list of companies qualified to do business in Michigan. All insurance and surplus line carriers shall be rated A+ or better by A.M. Best Company.

8.4 Deductibles. If the insurance policies required by this ordinance are written with retainages or deductibles in excess of \$50,000, they shall be approved by Manager in advance in writing. Permittee shall indemnify and save harmless Municipality from and against the payment of any deductible and from the payment of any premium on any insurance policy required to be furnished hereunder.

8.5 Contractors. Permittee's contractors and subcontractors working in the Public Right-of-Way shall carry in full force and effect commercial general liability, environmental contamination liability, automobile liability and workers' compensation and employer liability insurance which complies with all terms of this Part 8. In the alternative, Permittee, at its expense, may provide such coverages for any or all its contractors or subcontractors (such as by adding them to Permittee's policies).

8.6 Insurance Primary. Permittee's insurance coverage shall be primary insurance with respect to Municipality, its officers, agents, employees, elected and appointed officials, departments, boards, and commissions (collectively "them"). Any insurance or self-insurance maintained by any of them shall be in excess of Permittee's insurance and shall not contribute to it (where "insurance or self-insurance maintained by any of them" includes any contract or agreement providing any type of indemnification or defense obligation provided to, or for the benefit of them, from any source, and includes any self-insurance program or policy, or self-insured retention or deductible by, for or on behalf of them).

9.0 Performance Bond or Letter of Credit:

9.1 Municipal Requirement. Municipality may require Permittee to post a bond (or letter of credit), in the amount provided in Section 15(3) of the Metro Act, as amended, MCL § 484.3115(3).

10.0 Removal:

10.1 Removal; Underground. As soon as practicable after the term of the Franchise Agreement expires, Permittee or its successors and assigns shall remove any underground cable or other portions of Permittee's Facilities from the Public Right-of-Way which has been installed in such a manner that it can be removed without trenching or other opening of the Public Right-of-Way. Permittee shall not remove any underground cable or other portions of the Facilities which requires trenching or other

opening of the Public Right-of-Way except with the prior written approval of Manager. All removals shall be at Permittee's sole cost and expense.

10.1.1 For purposes of Section 10.1, "cable" means any wire, coaxial cable, fiber optic cable, feed wire or pull wire.

10.2 Removal; Above Ground. As soon as practicable after the expiration of the term of a Franchise Agreement, Permittee, or its successor or assigns at its sole cost and expense, shall, unless waived in writing by Manager, remove from the Public Right-of-Way all above ground elements of its Facilities, including but not limited to poles, pedestal-mounted terminal boxes, and lines attached to or suspended from poles.

10.3 Schedule. The schedule and timing of removal shall be subject to approval by Manager. Unless extended by Manager, removal shall be completed not later than twelve (12) months following the expiration of the term of the Franchise Agreement. Portions of Permittee's Facilities in the Public Right-of-Way that are not removed within such time period shall be deemed abandoned and, at the option of Municipality exercised by written notice to Permittee at the address provided for in the Franchise Agreement, title to the portions described in such notice shall vest in Municipality.

11.0 Other Items:

11.1 Duties. Permittees shall faithfully perform all duties required by this ordinance.

11.2 Different Terms. The Act allows local units of government and Video Service Providers to enter into voluntary franchise agreements that include terms and conditions which are different from those required under the Act or which are different from those in the standardized, uniform form of franchise agreement established by the MPSC. The Metro Act allows municipalities and providers to mutually agree to Metro Act Permit terms differing from those in the standard forms of Metro Act permit approved by the MPSC. Current or prospective Permittees who desire terms different from those in this ordinance, as applied to them, should request such a voluntary franchise agreement or a mutually agreed to Metro Act Permit from Municipality.

11.3 Interpretation and Severability. The provisions of this ordinance shall be liberally construed to protect and preserve the peace, health, safety and welfare of the public, and should any provision or section of this ordinance be held unconstitutional, invalid, overbroad or otherwise unenforceable, such determination/holding shall not be construed as affecting the validity of any of the remaining conditions of this ordinance. If any provision in this ordinance is found to be partially overbroad, unenforceable, or invalid, Permittee and Municipality may nevertheless enforce such provision to the extent permitted under applicable law.

11.4 Violations. A Permittee who violates any provision of this ordinance is responsible for a municipal civil infraction, and shall be subject to such civil infraction fines and costs as provided in Municipality's ordinances or Municipal code. Nothing in this Section shall be construed to limit the remedies available to Municipality in the event of a violation by a Permittee of this ordinance.

11.5 Authorized Officials. The Manager, which includes his or her designee, is hereby designated as the authorized official of Municipality to issue municipal civil infraction citations (directing alleged violators to appear in court) or municipal civil infraction violation notices (directing alleged violators to appear at the municipal chapter violations bureau) for violations of this ordinance, as provided by Municipality's ordinances or Municipal code.

12.0 Repealer: All ordinances, resolutions or rules, parts of ordinances, resolutions or rules inconsistent with the provisions hereof are hereby repealed.

13.0 Effective Date: This ordinance shall take effect on the 16th day of March, 2008, unless given immediate effect.

Moved by Councilor Castonia, seconded by Councilor Scott, that Ordinance No. 176-08 be adopted. City Manager John Shay explained that Charter Communications is looking to get out of our existing local cable television service franchise agreement and enter into the State's uniform video service provider franchise agreement. The statewide agreement does not include any protection to the City's right of way. The attorneys are highly recommending the City adopt this ordinance so that if Charter Communications or other video service provider has to do any work in the City's right of way it would be done at Charter's expense and not at the City's expense. Councilor Engblade questioned Section 3.11 which states that upon applying to the municipality for a Metro Act permit the video service provider is no longer required to comply with this ordinance. It was explained that the Metro Act contains the protections of our city right of way. If the video service provider does not have to obtain a permit under the Metro Act than the City is protected under this ordinance.

Roll Call: Ayes: Councilors Peterson, Scott, Engblade, Castonia, and Holman

Nays: None

Absent: Councilors Weston and Dykstra. Motion Carried.

Moved by Councilor Peterson, seconded by Councilor Holman, to approve the 2007 Assessing Department Annual Report. City Assessor Richard Dykstra, summarized the report and was available to answer questions. It was explained that condo sales and residential sales have decreased which is indicative of the general downtown in the

residential market nationally. In 1998 the average residential sale was \$70,000 and in 2006 the average residential sale was \$126,000. In 2007, the average residential sale decreased down to \$105,000, a 20% decrease in sales. The City Assessor also explained that there are 23 foreclosures in the City of Ludington, 2 are commercial foreclosures and 21 are residential foreclosures. Foreclosures have never exceeded 30 in the past. There are two numbers affecting the property taxes. One is the SEV, state equalized value, which is seeing the downward trend in sales, and the other is the taxable value, which is capped each year based on the consumer price index or 5% whichever is less. It was explained that the SEV can go up or down based on the market but the taxable value will go up each year by the amount of the consumer price index. Motion Carried.

Moved by Councilor Engblade, seconded by Councilor Holman, to approve the 2007 Building and Zoning Department Annual Report. Building Inspector John Healy and Zoning Administrator Carol Ann Foote summarized the report and were available to answer questions. There were 127 building permits and 48 zoning permits issued in 2007. A total of \$17,458 in permit fees was collected. There were 287 building inspections completed and 170 certificates of occupancy issued. 378 code enforcement issues were filed during 2007 with 386 issues resolved which included a carryover from prior years that were resolved in 2007. Motion Carried.

His Honor Mayor Henderson asked that the Parks Committee review the request that was addressed during the public comment on the ice fishing launch and proposed walkway on Pere Marquette Lake at Copeyon Park. He asked that the committee also address the liability which may appear when you modify or make access to the lake.

Moved by Councilor Holman, seconded by Councilor Peterson, to approve the 2007 Senior Center Annual Report. Senior Center Director Donna Baade, summarized the report and was available to answer questions. Motion Carried.

City Manager John Shay and Police Chief Mark Barnett, explained to Council the National Incident Management System, NIMS, Training Requirements and provided them with a schedule of classes that each will be responsible for completing before year end. This training is designed to improve our response to emergencies. If training is not completed funding will not be made available to the City.

City Manager Shay provided Council with an update on the snow removal expenses from November 30, 2007 to February 15, 2008, in response to Councilor Engblade's request from the last council meeting.

Councilor Engblade questioned whether the City was not providing service to the Washington Avenue Bridge due to grant funding not being available. He stated that it would be a shame to let the bridge deteriorate and was hoping that the City was planning on patching all holes on this bridge. City Manager Shay explained that there were two crews out patching holes right now. Councilor Engblade also asked if there were any bridge maintenance grant funding available for painting and maintaining the cables. The City will look at possible grant funding for this type of work. Councilor Engblade complimented the DPW crews on an outstanding job cleaning the roads.

Councilor Scott addressed the annual report for the Mason County District Library which was included in the Council packets and asked the City to invite Mr. Dixon to attend one of the next meetings to give a presentation on the annual report. City Manager John Shay stated that he would invite Mr. Dixon to one of the next meetings.

Moved by Councilor Engblade, seconded by Councilor Holman, that the meeting be adjourned. So carried at 8:40 p.m.

Deborah L. Luskin, City Clerk