DOWNTOWN LUDINGTON BOARD OF DIRECTORS MEETING – January 9, 2006

John Henderson called the meeting to order at 11:05 a.m. in the City Municipal Building Community Room.

Members present: Gail Lyons, Wayne Brown, Julie Payment, Tracy Thompson, Darla Keillor, John Henderson, Kathy Maclean and Arlen McCloskey. Others Alberta Muzzin, Kaye Holman and Mary Beutell. Ray Janish was excused.

Approval of Agenda

Moved by McCloskey, seconded by Brown to accept the agenda as presented. Motion carried.

Minutes

Moved by Lyons, seconded by Keillor to accept the minutes as presented. Motion carried.

Public Comments

None

Financial Report

Moved by McCloskey, seconded by Brown to accept the November finance report as written. Motion carried.

Elect Officers

Moved by McCloskey, seconded by Brown to appoint the 2005 officers by unanimous slate as the 2006 officers. Motion carried.
(Henderson – Chairman; Brown – Vice Chairman; Maclean – Treasurer; Janish – Secretary)

Set Committees

Henderson stated that he believes the downtown will be better served and accomplish more by having the committees meet on a regular basis. The Committees would then report back to the full board on a quarterly basis. The board agreed with this plan. Lyons stated that the Committee Chairman needs to be held responsible for setting up meetings through Beutell. Lyons questioned whether the bylaws should reflect this. Henderson agreed that the Chairman needs to be responsible for setting meetings and goals for 2006 and beyond. He stated at the quarterly meetings that the board would review the committees progress and monitor the effectiveness. Henderson also stated that the members need to attend the meetings on a regular basis and that lack of attendance will result in board replacements.

The Board decided to form four committees for 2006:

1. Business Recruiting & Retention/Marketing/Brand Identity
2. Special Events/Promotions/Activities
3. Building and Grounds

4. Friday Night Live

Moved by Brown, seconded by Payment to set the 2006 Board Meetings for March 6, June 5, September 11 and December 4, 2006 at 11:00 am in the Community Room. Motion carried.

Committee assignments were as follows:
Business Recruiting and Retention and Marketing/Brand Identity:
Kathy Maclean – Chairman
Arlen McCloskey
Darla Keillor
Linda Zaydell
Alberta Muzzin
Wayne Brown

Special Events/Promotions/Activities:
Gail Lyons – Chairman
Kaye Holman
Julie Payment
Jane Carpenter
Terry Murphy
Chris Toellner

Building and Grounds
Tracy Thompson – Chairman
Ray Janish
Kaye Holman
John Henderson
Jim Lindsay

Friday Night Live
John Henderson
Julie Payment
Magee Johnson
Mary Beutell

Members not present will be asked what committees they wish to serve on.

Committee Reports

<u>Buisness Recruiting and Retention</u>

None

<u>Special Events/Promotions/Activities</u>

None

Building and Grounds

None

Brand Identity/Marketing

None

Special Projects

None

Ex-Officio Reports

Economic Development

None

City Manager

None

Chamber of Commerce

Muzzin encouraged board members to nominate a Business Leader and Citizen of the year. Nominations are due by Friday, January 13, 2006.

The Board compiled a list of business eligible for the Beautification Award. Beutell will e-mail the list to members for votes. Votes must be received by Wednesday, January 11, 2006. Beutell will then provide the information to Muzzin.

Planning Commission

Holman stated that the Planning Commission is working with House of Flavors.

New Business

Meeting adjourned at 11:45 p.m.

Respectfully submitted by Mary Beutell for

Ray Janish, Secretary